

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §



Suzanne de Leon, Mayor  
Linda Pohl, Council Member Place 1  
Madeline A. Slay, Council Member Place 2

Jack Burton, Mayor Pro Tem  
Lamar Gillian, Council Member Place 4  
Charles White, Council Member Place 5

**Mayor for a Day – Laramie Acquart**

**Mayor Pro Tem for a Day – Jasmine Goodwin**

**City Administrator for a Day – Richard Sanchez**

**5:30 p.m. Mayor for a Day - Reception**

### REGULAR CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, November 17, 2014, at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

#### **CALL TO ORDER AND RECORDING OF QUORUM**

#### **INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

**Here are the words to the Texas pledge:**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

#### **PUBLIC COMMENT PERIOD**

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

#### **1. PRESENTATIONS and REPORTS:**

- a. Year End Summary of Delinquent Tax Collection Activities and Results by Carri Wells from Linebarger Goggan Blair & Sampson, LLP
- b. Proclamation – Municipal Court Week (Mayor)
- c. Community Initiatives Department Report – October 2014 (Nastasi)
- d. Police Department Report – October 2014 (Pena)
- e. Recognition – National Night Out and Haunted House (Pena)
- f. Fire Department Report – October 2014 (Ward)

- g. Development Services Coordinator Report – October 2014 (Hoyl)
- h. Code Compliance Update (Hoyl)
- i. Finance Update (Messick)

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of October 8, 2014
- b. Approval of minutes for Regular Meeting of October 27, 2014
- c. Approval of Financial Report for month of October 2014 – (Messick)

**BOARD AND COMMISSION APPOINTMENTS - None**

**PUBLIC HEARINGS - None**

**BUSINESS ITEMS:**

3. Consideration and **ACTION** to amend Ordinance 2014-10 on rental of Rogiers Park Pavilion. (Burton)
4. Discussion and possible **ACTION** to draft an ordinance similar to the ordinance adopted by the City of San Antonio to prohibit cell phone use while operating a motor vehicle. (Burton & Gillian)
5. Consideration and ACTION regarding use of the 3,400 square feet at the Balcones Lofts project. (Harris)
6. Consideration and **ACTION** to appoint a Liaison(s) for the Hannasch Street Reconstruction Project. (Hoyl)
7. Discussion and possible ACTION regarding reclassification of the Development Services Coordinator (grade XX) to the Director of Community Development (grade XX). (Harris)
8. Consideration and **ACTION** on grant funds to be awarded to the city. (Harris)
9. Discussion and possible **ACTION** to amend Christmas and New Years Holidays. (Harris)
10. Consideration and **ACTION** to renew the consulting services agreement between Baltazar R. Serna, Jr. and the City of Balcones Heights. (Nastasi)

**ANNOUNCEMENTS AND REQUESTS:**

11. Announcements by City Administrator

- Citizen Kudos
- Recognition of City employee actions
- New Departmental Initiatives

12. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

13. Announcements by Mayor and Council Members.

- City and community events attended and to be attended

- City Council Committee and Liaison Assignments
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

**EXECUTIVE SESSION:**

14. Discussion pursuant to § 551.086 of the Texas Government Code regarding the consulting services agreement between Baltazar R. Serna, Jr. and the City of Balcones Heights.
15. Discussion pursuant to § 551.086 of the Texas Government Code (Economic Development) regarding VIA and potential economic development opportunities.
16. Discussion pursuant to § 551.074 (Personnel Matters) of the Texas Government Code regarding the position of City Administrator, Director of Administrative Services, Development Services Coordinator, Police Chief, and Fire Chief.

**RE-CONVENE IN OPEN SESSION:**

17. Council may take **ACTION** in open session on Items discussed in Executive Session.

**ADJOURNMENT:**

<b>DECORUM REQUIRED</b>
<b>Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.</b>
The Balcones Heights City Council reserves the right to adjourn into <b>executive session</b> at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING
The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **November 14, 2014 at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

**City of Balcones Heights, Texas**

**DELIA FLORES, TRMC**  
**City Secretary**